

Professional Application

DEPARTMENT OF PERSONNEL
 HIDALGO INDEPENDENT SCHOOL DISTRICT
 P. O. Box Drawer D
 Hidalgo, TX 78557
 Tel: (956) 843-3115 • Fax: (956) 843-3126

I. PERSONAL HISTORY

Last Name	First	Middle	Social Security Number
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Other names which may appear on official records:

Present Address	Street and Number	Area Code	Telephone
	City	State	Zip Code

Permanent Home Address	Street and Number	Area Code	Telephone
	City	State	Zip Code

Driver's License No. _____ Class _____ Date Expires _____

Have you ever been convicted of a felony or misdemeanor? Circle One: Yes No

If yes, state the date and nature of the charge, date and court in which you were convicted, and subsequent disposition.

• Do you have a relative who is a member of the Hidalgo I.S.D. Board of Education? Yes No If yes, please give the following information:

Name of Relative	
Relationship	

II. EDUCATIONAL HISTORY

Name of Institution	Location	DATES ATTENDED		Date of Graduation	Major	Minor	Degree (s) Received
		From	To				
High School							
Colleges							

III. TEACHING CERTIFICATES

A. Type of certificate held now:

None

Valid Texas

Valid other state _____

Emergency (Texas)

Texas one-year certificate, which expires _____ Mo. _____ Yr.

Texas temporary administrative, which expires _____ Mo. _____ Yr.

B. Areas of specialization:

Administrator

Superintendent

Principal

Mid-management administrator

Elementary

Elementary and Kindergarten

Bilingual/ESL

Secondary (junior and senior high)

All level art

All level health and PE

All level music

Librarian

Counselor

Special education _____ (specify)

Vocational _____ (specify)

Nurse

Visiting teacher

Supervisor

Other _____ (specify)

IV POSITION FOR WHICH APPLICATION IS MADE

<input type="checkbox"/> Kindergarten	<input type="checkbox"/> All Level - Subjects: _____
<input type="checkbox"/> Elementary - Indicate Grade Preferences: _____	<input type="checkbox"/> Nurse, R.N.
<input type="checkbox"/> Special Education - Area of Specialization: _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Secondary - Subjects: _____	

• Credentials included with application:

Resume All teaching and professional certificates (front and back, if appropriate)

All official transcripts with degrees conferred.

VIII. PROFESSIONAL REFERENCES

List names of four or more references (Superintendent, Principal, Supervisors, College Professors) capable of giving information about your teaching, professional work experience and professional preparation. List at least one administrator in each of your teaching or professional positions.

Do you have an active placement file with a college? If so, where? _____
(Fill Out in Full)

Full Name of Reference	Address - Please Furnish Zip Code	Telephone
Teacher with whom you did student teaching		

IX. HEALTH INFORMATION

State of Health: _____

Do you have any physical or health impairments that would limit your ability to perform the job which you are applying?
 _____ Yes _____ No If yes, please explain _____

Days absent from duty due to illness in the last three years: _____

X. MISCELLANEOUS INFORMATION

What extra-curricular activities are you able to direct? _____

What instruments do you play?	Hobbies and avocational interests?

To what professional, social or honorary organizations do you belong? _____

What high school and college distinctions have been awarded to you? _____

If elected, do you agree to accept and remain the full school year, sickness alone preventing, unless honorary excused after giving at least thirty days written request for release? Yes No

If elected, do you expect to be an active participant in the in-service education program of H.I.S.D. Yes No

If elected, will you willingly work with student teachers when called upon? Yes No

Have you ever failed to be re-elected to or been discharged from a teaching position? Yes No

NOTE: Before you will be considered for employment you must send to this office a complete college or university transcript showing all work taken prior to this application.

XI. PERSONAL STATEMENT

Please make a statement in your own handwriting concerning your reasons for desiring a position with the Hidalgo Independent School District. Give additional information about your background, training, experience, and future plans that would be pertinent to your application.

XII. VERIFICATION

I hereby affirm that information in this application is true and accurate to the best of my knowledge. I understand that if employed, any falsified information may be considered sufficient cause for dismissal. You are authorized to make an investigation of my education and work history.

Date: _____

Legal Signature of Applicant

Return To:
Department of Personnel
Hidalgo, I.S.D.
P.O. Drawer D
Hidalgo, Texas 78557

FOR OFFICE USE ONLY
Date Received:
Date Renewed:
Interviews: